TPL Insurance

Request for Proposal (RFP)
Data Governance &
Data Warehousing

1. Introduction:

TPL Insurance Limited, Pakistan's leading General insurance provider, is seeking proposals from qualified vendors to provide comprehensive services in data governance and data warehousing.

The objective is to enhance our data management capabilities, ensuring data integrity, security, and accessibility while optimizing data utilization for informed decision-making.

2. Background:

As an insurance company, we deal with vast amounts of sensitive data, including customer information, policy details, claims data, financial records, and regulatory compliance data.

Effective data governance and data warehousing solutions are critical to maintaining operational efficiency, compliance, and competitive advantage in the industry.

3. Objectives:

Implement robust data governance policies and procedures to ensure data quality, integrity, and compliance with regulatory requirements.

- Design and develop a scalable and efficient data warehousing solution to consolidate, integrate, and analyze data from disparate sources.
- Establish data security measures to protect sensitive information from unauthorized access, breaches, and cyber threats.
- Enhance data accessibility and usability for stakeholders across various departments, enabling timely and informed decision-making.
- Provide training and support to internal teams for effective utilization of data governance and data warehousing tools and processes.

4. Scope of Work:

The scope of work includes but is not limited to the following:

- Assessment of current data management practices, systems, and infrastructure.
- Development of comprehensive data governance framework, policies, and standards.
- Implementation of data quality management processes, including data profiling, cleansing, and validation.

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- Design and deployment of a centralized data warehouse architecture.
- Integration of data from multiple sources (e.g., CRM, ERP, legacy systems) into the data warehouse.
- Implementation of data security measures, including encryption, access controls, and monitoring.
- Development of data analytics and reporting capabilities to support business intelligence and decision-making.
- Formulation of Comprehensive Data Strategy Road map:
  - Analyzing the current data ecosystem for the current standing of organization.
  - Gathering requirements as per organization's next x number of year plan with respect to data state .
  - Get a clear view of how well the organization is ready to adapt to this new data strategy.
  - Have a clear gap analysis of overall Data footprint & its maturity level, also how can the data maturity level can be increased in x number of years.
  - Finally what will be the overall data state will be in next x years.
- Training sessions and knowledge transfer to internal teams on data governance and data warehousing best practices.

5. Proposal Requirements:

Vendors interested in submitting proposals must provide the following:

- Company profile, including experience in providing data governance and data warehousing solutions for insurance companies.
- Description of proposed approach/methodology for addressing the objectives outlined in this RFP.
- Detailed project plan, including timelines, milestones, and deliverables.
- Cost breakdown, including upfront implementation costs, licensing fees, and ongoing support/maintenance costs.
- References from previous clients in the insurance sector.
- Information on technical expertise, certifications, and qualifications of the proposed project team.

6. Evaluation Criteria:

Proposals will be evaluated based on the following criteria:

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- Demonstrated experience and expertise in data governance and data warehousing.
- Clarity and comprehensiveness of proposed approach/methodology.
- Alignment of proposed solution with the company's objectives and requirements.
- Cost-effectiveness and value proposition.
- Track record of successful implementations and client satisfaction.

7. Submission Guidelines:

- Proposals must be submitted electronically to **[Khalid Hussain/ khalid.hussain@tplcorp.com]** no later than **[31-01-2024]**.
- Late submissions will not be considered.
- Any questions or clarifications regarding this RFP should be directed to [Contact Person/Email] before the deadline for submission.

8. Timeline:

Deadline for Submission of Questions: [12-01-2024]

Deadline for Proposal Submission: [31-01-2024]

Evaluation of Proposals: [**01-02-2024 to 10-02-2024**]

Contract Award: [**15-02-2024**]

Project Kickoff: [**01-03-2024**]

9. Confidentiality:

All information provided in response to this RFP shall be treated as confidential and used solely for the purpose of evaluating proposals. Any unauthorized disclosure of information contained herein is strictly prohibited.

10. Disclaimer:

This RFP does not commit [TPL Insurance Limited] to award a contract or pay any costs incurred in the preparation of proposals. [TPL Insurance Limited] reserves the right to accept or reject any or all proposals received in response to this request.

11. Contact Information:

For inquiries and submission of proposals, please contact:

[Khalid Hussain]

[Head Of Software Development]

[TPL Insurance Limited]

[khalid.hussain@tplcorp.com]

[0302-8565291]

12. Conclusion:

We look forward to receiving proposals from qualified vendors who can meet our requirements and contribute to the successful implementation of data governance and data warehousing solutions at TPL Insurance Limited. Thank you for your interest and participation.